



UNIVERSITY OPERATING PROCEDURE

Title: Tuition Billing for Members of the Armed Forces, Veterans, and Families

About This Procedure

Responsible Official:	Vice President for Enrollment Management	Approval Authority:	Vice President for Enrollment Management
Affiliated Policy Number(s):	2.26.6	Effective Date:	January 24, 2019
Revision History:	Approved June 7, 2017		
Questions concerning the daily operational interpretation of this UOP should be directed to the following:			
Title(s)/Department(s):		Contact Information:	
Student Veteran Services		(802) 656-0581 veterans@uvm.edu	

Overview

The federal government and Vermont state legislature have established qualification for assessment of a lower rate of tuition, consistent with the rate established by the Vermont Legislature for in-state residents and detailed in the University's Residency Policy, for certain students who are members of the Vermont National Guard, or Armed Forces or Veterans thereof, as well as certain family members of those students. Irrespective of a student's out-of-state status as defined in the Residency Policy, upon submission of appropriate documentation, UVM will charge members of the Vermont National Guard, armed forces, veterans, and qualifying family members the in-state tuition rate in accordance with applicable law.

Applicability of the Procedure

This policy applies to all University of Vermont students.

Definitions

None

Procedures

Eligibility for Higher Education Opportunity Act Benefits

In compliance with the Higher Education Opportunity Act (HEOA), the following rules and definitions apply for members of the armed forces, their spouses and dependent children to qualify for billing of tuition at the in-state rate:

1. A member of the armed forces who is on active duty for a period of more than 30 days and whose domicile or permanent duty station is in Vermont, or his or her spouse or dependent children, will be charged tuition at the in-state rate.
2. The member of the armed forces or his or her family member eligible for tuition at the in-state rate under this paragraph will continue to be eligible for billing of tuition at the in-state rate as long as the individual is continuously enrolled, even if there is a subsequent change in the permanent duty station of the member to a location outside of the State of Vermont.
3. For purposes of this Rule for members of the armed forces the following definitions apply:
 - a. "Armed Forces" means the Army, Navy, Air Force, Marine Corps, and Coast Guard.
 - b. "Active duty" means full-time duty in the active military service of the United States and includes full-time training duty, annual training duty, and attendance, while in the active military service, at a school designated as a service school by law or by the Secretary of the military department concerned. Such term does not include full-time National Guard duty.
 - c. "Active duty for a period of more than 30 days" means active duty under a call or order that does not specify a period of 30 days or less.

Eligibility for Veterans Affairs Education Benefits

Individuals using certain Department of Veterans Affairs (V.A.) education benefits will be charged tuition at the in-state rate if the individual:

1. is a veteran using educational assistance under either Chapter 30 (Montgomery G.I. bill – Active Duty Program) or Chapter 33 (Post-9/11 G.I. Bill), of title 38 United States Code, who lives in Vermont and enrolls in the University within three years of discharge from a period of active duty service of ninety days or more;
2. is anyone using a veteran's transferred Post-G.I. Bill benefits (38 U.S.C. § 3319), who lives in Vermont and enrolls in the University within three years of the transferor veteran's discharge from a period of active duty service of ninety days or more;
3. is anyone using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. § 3311(b)(9)), who lives in Vermont; or
4. is anyone living in the state of Vermont and using a service member's transferred Post-9/11 G.I. Bill benefits (38 U.S.C. § 3319), regardless of his or her formal state of residence, and the transferor is a member of the uniformed service who is serving on active duty; or

5. is a veteran using educational assistance under Chapter 31 (Vocational Rehabilitation and Employment); and
6. With respect to V.A. categories 1 and 2 above, after the expiration of the three-year period following discharge or death as described in 38 U.S.C. § 3679(c), a student who initially qualifies under this subsection will continue to be charged tuition at the in-state rate as long as he or she remains continuously enrolled, other than during regularly scheduled breaks between courses, semesters, or terms at the University, even if she or he enrolls in multiple programs.
7. With respect to Section 303 of the Harry W. Colmery Veterans Educational Assistance Act of 2017 (the "Forever GI Bill"), veterans using any chapter of education benefit will receive priority within class registration.

Eligibility for Vermont National Guard Tuition Benefit Program

In compliance with the Vermont National Guard Tuition Benefit Program (VNGTBP), a member of the Vermont National Guard who meets the following eligibility requirements will qualify for billing of tuition at the in-state rate for up to full-time attendance:

1. be an active member of the Vermont National Guard;
2. have successfully completed basic training;
3. be enrolled in a program that leads to an undergraduate certificate or degree;
4. have not previously earned an undergraduate bachelor's degree;
5. continually demonstrate satisfactory academic progress as determined by criteria established by the Vermont National Guard and Vermont Student Assistance Corporation (VSAC);
6. have exhausted any post-September 11, 2001 tuition benefits and other federally funded military tuition assistance; provided, however, that this subdivision shall not apply to Montgomery GI Bill benefits, post-September 11, 2001 educational program housing allowances, federal educational entitlements, National Guard scholarship grants, loans under 16 V.S.A. 2856, and other non-tuition benefits. The Guard Member is not required to apply for post-September 11, 2001 tuition benefits unless they have earned 100%. If they've earned 100% of the benefit, the Vermont National Guard will advise they not apply for the VNGTBP; and
7. have submitted a statement of good standing to VSAC signed by the individual's commanding officer within 30 days prior to the beginning of each semester.

Application for Tuition Benefits at UVM

1. A student seeking eligibility for tuition billing at the in-state rate while using benefits covered by this procedure must submit the following, as applicable, and all relevant supporting documentation:
 - a. [UVM's HEOA Education Benefits Application](#);
 - b. [UVM's V.A. Education Benefits In-State Rate Application](#);
 - c. V.A. form 28-1905 demonstrating current entitlement to the Chapter 31 Vocational Rehabilitation and Employment education benefit; or
 - d. A valid letter of eligibility from VSAC for the Vermont National Guard Tuition Benefit Program.

2. The eligibility decision shall be made by the Coordinator of Student Veteran Services, or designee, based upon information furnished by the student, information requested of the student, and other relevant information available consistent with University policies and procedures and legal guidelines.
3. Additional documents and/or verification may be requested.
4. The student's failure to produce information requested may adversely affect the eligibility decision.
5. A student or others furnishing information may request the deletion of irrelevant private data from documents.

A determination of eligibility for Education Benefits is valid only if a student actually enrolls for the semester in question. If a student does not enroll, they must submit new and timely documentation.

Forms/Flowcharts/Diagrams

- [Application for HEOA Education Benefits at UVM](#)
- [Application for In-State Rate V.A. Education Benefits at UVM](#)
- [Vermont National Guard Tuition Benefit Program Scholarship Booklet \(PDF\)](#)
- [VSAC Scholarships for Vermont Military Service Members Webpage](#)

Related Documents/Policies

- [Residency Policy](#)

Training/Education

Training will be provided on an as-needed basis as determined by the Approval Authority or the Responsible Official.

Effective Date

Approved by the Vice President for Enrollment Management January 25, 2019