Recital Request Form

UNIVERSITY of VERMONT
Department of Music & Dance

Name: ___________________________ Instrument: ___________________________

Today’s Date: ____________________

Telephone: ______________________  E-mail: _____________________________

Type of Recital:       Senior _____ Junior _____ Other: ______________________

Is this recital required for your degree?       Yes _____  *No _____

(*see back for details)

Facility:       Music Recital Hall ______ Southwick Ballroom (requires prior approval) ______

Other request (please explain): ____________________________

Recital Date/Time: ___________/__________ (Remember to schedule dress rehearsal times.)

Equipment: Students are expected to provide their own equipment unless they have received prior approval. Consult with your teacher or Area Head about gaining access to the equipment in storage if the use of department-owned equipment is approved. Equipment must be on stage at least 30 minutes before the recital and returned to storage immediately following the recital.

Name(s) of Accompanist(s): ____________________________

Special Needs Request: ____________________________

Signature of Applied Teacher: ___________________________ Date: __________

Signature of Area Head: ___________________________ (print name) Date: __________

Signature of Office Administrator: ___________________________ (print name) Date: __________

For required Junior or Senior Recitals only:
You need two full-time faculty who will attend/grade your recital (not your Level IV):

Signature of Full-time Faculty: ___________________________ Date: __________

Signature of Full-time Faculty: ___________________________ (print name) Date: __________

Signature of Full-time Faculty: ___________________________ (print name) Date: __________

*This form is due in the Department Office by noon the day before your Level IV audition.

Updated: April 28, 2015
NON-REQUIRED RECITALS:

Students in other degree programs may opt to do a non-required recital. These recitals may be scheduled in the Department of Music & Dance Office with the permission of the applied lesson teacher.

Non-required recitals must be scheduled by the applied teacher, who accepts responsibility for opening and unlocking doors and post-recital lock-up.

The recitalist is responsible for making programs.

Publicity for these recitals must be approved by the Department Office (to check for correct date, time, and other information).

The “Colodny” Steinway will not be available for these recitals.

Student pays for accompanist(s) and any other expenses related to the recital.

POLICY:

NO receptions in Music Building lobby!

This policy applies to required recitals as well.

Name(s) of Additional Accompanist(s):

______________________________________________________________________________