Student Council Meeting Minutes 04/2/2014

Attendance: Shravan Rao, Emily Hadley Strout, Murtaza Bharmal, Rebekah Wieland, Bryce Bludevich, Christina Litsakos, Kiersten Hallquist, Sarah Gardner, Liqiu Chen, Emily Rosen

Excused: Daniel Haddad, Michael Mollo, Ryan Hendrix, Vanessa Patten, Merima Ruhotina

I. Budget Request for Emergency Medicine SIG (see below)
   a. Emailed to ask to fundraise
   b. Postpone budget approval

II. Budget Request for OB/GYN SIG (see below)
   a. Emailed to see if they got rights for the documentary
   b. Missing information for speaker and typically need 6 months notice for speaker
   c. Funding for April event- need better budget request with more specifics and can vote on via email
   d. OB/GYN should attend next meeting to discuss June 9th and May 27th events

III. Budget Request for AMSA-approved for $500 (see below)

IV. Budget Request for The Migrant Worker Health Booklet Team collaborating with Spanish Medical SIG (see below)
   a. Talked to them about working with Medical Spanish SIG and Schweitzer project around this
   b. Once coordinated with SIG will review application again

V. Budget Request for Wilderness Medicine Interest Group
   a. No budget request completed- not approved

VI. Neurosurgery and Photodocs SIG leader meeting to explain why wasn’t at SIG renewal meeting
   a. Discussed with them the importance of attending the meeting
   b. Approved the existence of their SIGs

VII. Late Renewal Applications for SIGs
   a. Reviewed late SIG renewal forms and emailed those that were approved
   b. Christina will compile complete list of approved SIGs

VIII. New SIG (see below)
   a. Lunch Buddies-maybe combine forces with Smile Docs
      i. Not approve application, but we think a great idea
      ii. Think each SIG must bring a unique idea and this SIG is too similar to Smile Docs and should combine forces with them.

IX. 2015 graduation speaker
   a. Survey Class of 2015- Kiersten Hallquist will send it out

X. Winter Soiree Location and Date
   a. Discussed possibility of moving to Grand Maple Ballroom in the Davis Center
   b. Bryce will look into costs, especially food costs and options

XI. Field Day- did not have time to discuss

XII. Sexual Harassment Training- did not have time to discuss

XIII. Survey systems
   a. We bought Survey Monkey for three months
   b. Discussed IRB issues and having a public password
   c. Survey system that UVM uses: Lyme Survey
      i. Use net ID unlimited responses and free
      ii. If doing project: use Lyme Survey- for IRB stuff
   d. Keep free Survey Monkey Account for simple surveys

XIV. Webspace for SIGs
a. Beta testing the UVM COM Commons
b. Based on Sharepoint

XV. Puppy Happy Hour!!
a. Last day is April 23rd
b. Dana Medical Library is taking it on

XVI. Town Meeting for first years! Get to know what each committee is doing!
a. First Meeting Occurred Feb 31st at lunch
b. Will advertise this to all years

XVII. Orientation Camping Trip
a. Survey sent via weekly wire
b. 61 people responded
c. August 15 and 16th for test run with student council members
d. Bryce will send an email reminder

XVIII. Dan Haddad won president-elect

XIX. **OMSE Question Time** - Any questions for Kiersten

XX. Hardcore Budget Meeting
a. Budget Meeting Postponed to May 5th at 5:30
Budget Request Form
For Student Interest Groups

Name of Interest Group: Emergency Medicine Student Interest Group (EMIG)

Group Leaders: Jani Kim, Carl Nunziato

Faculty Advisor: Dr. Peter Weimersheimer

Group Contact
- Name: Jani Kim
- Phone Number: Jani - 714-290-9557
- Given Box #: Jani – 212

Amount requested $150

Have you or do you plan to fundraise?
Yes

Reason for Funding Request (Please be as specific as possible and include a description):
This is our funding request for the semester. We hope to have food for attendees at our 4th Year residency panel event and our speaker event.

Intended Use of Funds
e.g. Arts and Crafts materials for AMWA’s Girls Science Day – face paint, popsicle sticks

<table>
<thead>
<tr>
<th>Items Requested</th>
<th>Amount Requested</th>
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<tbody>
<tr>
<td>Snacks (brownies, chips, cookies) and drinks (apple cider, water)</td>
<td>$50</td>
</tr>
<tr>
<td>(For the 4th Year Residency Panel on 3/24)</td>
<td></td>
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<tr>
<td>Pizza from Costco x 8, Bulk drinks from Costco</td>
<td>$100</td>
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<tr>
<td>(For the Speaker Event – John Fortune)</td>
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Two documentary screenings

1) Orgasm and sexual health - anticipated 4/24/14
REQUESTING FUNDING: $30 for UVM Costco Card
   - $30 will be used to purchase chips and small appetizers

2) Maternal health - anticipated 6/9/14
REQUESTING FUNDING: $50 for UVM Costco Card
   - $30 will be used to purchase chips and small appetizers
   - $20 will be used to purchase the documentary for future use as well

Two Brownbag lunches

1) 1st event – May 5th week (faculty speaker TBA)
REQUESTING FUNDING: $20 for UVM Costco Card
   - $20 will be used to purchase appetizers

2) 2nd event – May 27th week (faculty speaker TBA)
REQUESTING FUNDING: $20 for UVM Costco Card
   - $20 will be used to purchase appetizers
Name of Interest Group: Ob/Gyn SIG

Group Leaders: Amy Yu, Sruthi Sakamuri, Kathryn Colelli, Alexandra Brown

Faculty Advisor: Dr. Elise Everett and Dr. Anne Dougherty

Budgets cannot be funded without an advisor

Group Contact (Please try to have a group member attend the Class Council meeting to answer questions about requested funding)
- Name: Alexandra Brown
- Phone Number: 917-301-4233
- Given Box #: 27

Amount requested (Note: Please read the “Purchasing & Reimbursement” rules prior)
$30 in UVM Costco Card
$20 in UVM Credit Card

Have you or do you plan to fundraise?
We are in the process of brainstorming fundraisers.

Reason for Funding Request (Please be as specific as possible and include a description):
Our event is a documentary screening in the evening and we want to incentivize student attendance. We believe the documentary touches on very interesting topics related to ob/gyn and believe that students would greatly benefit from the experience. We will not be providing dinner but providing snacks will tremendously help with event attendance.

Intended Use of Funds
e.g. Arts and Crafts materials for AMWA’s Girls Science Day – face paint, popsicle sticks

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<td>Chips</td>
<td>$20</td>
</tr>
<tr>
<td>Salsa</td>
<td>$10</td>
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<tr>
<td>Documentary purchase</td>
<td>$20</td>
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Brown Bag Lunch Budget Request Form
For Student Interest Groups

Name of Interest Group: Ob/Gyn SIG

Group Leaders: Amy Yu, Sruthi Sakamuri, Kathryn Colelli, Alexandra Brown

Faculty Advisor: Dr. Elise Everett and Dr. Anne Dougherty

Bustets cannot be funded without an advisor

Group Contact (Please try to have a group member attend the Class Council meeting to answer questions about requested funding)
- Name: Kathryn Colelli
- Phone Number: 802-399-4230
- Given Box #: 98

Amount requested (Note: Please read the “Purchasing & Reimbursement” rules prior)
$20 in UVM Costco Card

Have you or do you plan to fundraise?
We are in the process of brainstorming fundraisers.

Reason for Funding Request (Please be as specific as possible and include a description):
Our event is a brown bag lunch in which students will bring their own lunch but we want to incentivize student attendance. We are still in the process of finalizing topics to be covered but our goal is to inform students on pressing issues within the field of ob/gyn. We are hoping for a strong student turn-out and serving appetizers will help us achieve that goal.

Intended Use of Funds
e.g. Arts and Crafts materials for AMWA’s Girls Science Day – face paint, popsicle sticks

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Brown Bag Lunch Budget Request Form
For Student Interest Groups

Name of Interest Group: Ob/Gyn SIG

Group Leaders: Amy Yu, Sruthi Sakamuri, Kathryn Colelli, Alexandra Brown

Faculty Advisor: Dr. Elise Everett and Dr. Anne Dougherty

Budgets cannot be funded without an advisor

Group Contact (Please try to have a group member attend the Class Council meeting to answer questions about requested funding)
- Name: Amy Yu
- Phone Number: 626-709-7637
- Given Box #: A24

Amount requested (Note: Please read the “Purchasing & Reimbursement” rules prior)
$20 in UVM Costco Card

Have you or do you plan to fundraise?
We are in the process of brainstorming fundraisers.

Reason for Funding Request (Please be as specific as possible and include a description):
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Budget Request Form (2nd documentary)
For Student Interest Groups

Name of Interest Group: Ob/Gyn SIG

Group Leaders: Amy Yu, Sruthi Sakamuri, Kathryn Colelli, Alexandra Brown

Faculty Advisor: Dr. Elise Everett and Dr. Anne Dougherty

Budgets cannot be funded without an advisor

Group Contact (Please try to have a group member attend the Class Council meeting to answer questions about requested funding)
- Name: Sruthi Sakamuri
- Phone Number: 781-363-1161
- Given Box #: 362

Amount requested (Note: Please read the “Purchasing & Reimbursement” rules prior)
$30 in UVM Costco Card

Have you or do you plan to fundraise?
We are in the process of brainstorming fundraisers.

Reason for Funding Request (Please be as specific as possible and include a description):
Our event is a documentary screening in the evening and we want to incentivize student attendance. We believe the documentary touches on very interesting topics related to ob/gyn and believe that students would greatly benefit from the experience. We will not be providing dinner but providing snacks will tremendously help with event attendance.

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Budget Request Form
For Student Interest Groups

Name of Interest Group: AMSA (American medical Students Association

Group Leaders: Alissa Correll, Erin Pichiotino, Ryan Sofka, Brian Till

Faculty Advisor: Jan Carney, MD

Group Contact (Please try to have a group member attend the Class Council meeting to answer questions about requested funding)
- Name: Alissa Correll
- Phone Number: 413 262 2781
- Given Box #: 101

Amount requested: $500

Have you or do you plan to fundraise? AMSA ran a successful fundraiser embroidering white coats for first years in fall 2013, and we plan to repeat this event in 2014. Funds raised during 2013 will be used to in addition to any student-council awarded funds for our Public Policy Week in Spring, 2014. Based upon last year’s Public Policy Week, we estimate a cost of around $200 per day for lunch.

Reason for Funding Request (Please be as specific as possible and include a description):
AMSA will sponsor Public Policy Week at UVM COM, April 28-May 2. This will be a five-day series of interactive lunchtime lectures and panels on innovative approaches to public health policy in Vermont. This event will be open to UVM COM as well as FAHC and School of Nursing communities. Lectures will include an overview of new challenges in medicine on Monday, an intro to accountable care organizations and their impact on clinicians, a panel on single-payer health insurance, as well as a speaker on public health approaches for women and children in Vermont. Last year, public policy week achieved attendance of approximately 40 people per day, with lunch provided.

Intended Use of Funds
Supplement AMSA funds to pay for lunches during Public Policy Week at UVM COM.

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<td>Monday Lunch supplementation (attendance 30-50)</td>
<td>$100</td>
</tr>
<tr>
<td>Lunch examples: leonardo’s pizza, Moe’s burritos, Snap Pea soup and bread</td>
<td></td>
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<tr>
<td>Tuesday Lunch Supplementation (attendance 30-50)</td>
<td>$100</td>
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<tr>
<td>Wednesday lunch supplementation (attendance 30-50)</td>
<td>$100</td>
</tr>
<tr>
<td>Thursday lunch supplementation (attendance 30-50)</td>
<td>$100</td>
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<td>Friday lunch supplementation (attendance 30-50)</td>
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The Migrant Worker Health Booklet
A volunteer opportunity to benefit your local community

At the University of Vermont, College of Medicine, several students and faculty have collaborated to create the “Migrant Worker Health Booklet.” It is an 80+ page self-care and triage booklet designed to address the most common and most worrisome chief complaints that may be encountered by migrant workers who have poor access to health care.

At the core of the booklet, are easy-to-follow algorithms that guide medical decision-making and home-care. They were developed based on existing information available through various medical references as well as expert consultations with faculty at the University of Vermont, along with community outreach medical professionals, who reviewed each and every algorithm to ensure the accuracy of our materials. A draft was also presented at the Annual Family Medicine Education Consortium in November, 2013, and several groups in attendance expressed interest in obtaining the booklet.

The booklet will be sent for printing and subsequent distribution to migrant workers will occur via an existing state-wide network of volunteers and health professionals who already work with this community. Medical students will bolster this effort by designing a standardized method for training migrant workers to use this booklet, and will also be involved directly by visiting farms. The booklet also contains a medication reference page with dosages and estimated over-the-counter costs for items referenced within the algorithms. A major current need is to procure funding for the printing of these booklets and the purchase of the medical supplies to be included in the augmented first-aid kits that will accompany each booklet. After expansion of this program to the farms in northern Vermont, the future plan will also encompass the farms in the southern region.

The most updated version of the booklet will always be available at the following webpage. http://healthbookletuvm.blogspot.com/. Those interested can sign up to receive email alerts when new revisions of the booklet are posted.

It is a great project that will be very helpful to migrant workers, and now we are trying to obtain around a minimum of $120 to print the booklets to distribute to the Vermont farms. More would be helpful too because we eventually want to distribute copies of the booklet to the farms in Southern Vermont. We also originally planned to include First Aid Kits and various other medical supplies with the booklet, but I realize this might not be feasible.

Sincerely,
The Migrant Worker Health Booklet Team
At the University of Vermont, College of Medicine
UVMhealthbooklet@gmail.com
NEW STUDENT INTEREST GROUP APPLICATION

Date of Application:
March 12, 2014

Name of Group:
Lunch Buddies

Officers, list all with their positions/responsibilities/class year:
Catherine A. Suppan 2017 - Co-leader
Chi An Liu (Andy) 2017 – Co-leader

Primary Group Contact Information:
Catherine.suppan@med.uvm.edu
Chi-an.liu@med.uvm.edu

Faculty Advisor, Department (contact info, email):
William Raszka, MD
Professor, Department of Pediatrics
Email: William.raszka@uvm.edu

Statement of Purpose (Description of Goals and Objectives of this SIG):
Our overall goal is to create a healthier youth population through nutrition and food education by fostering healthy eating habits in elementary school aged children. We hope to achieve this through interaction with Edmunds elementary school students with help and support from Farm to School staff. By the end of the project, our hope is that the kids that we work with not only know what a healthy diet is, but will act upon that knowledge and make healthy food choices in and out of the school cafeteria. This is a skill that the kids can carry with them throughout life.

Statement of Operations (Description of Planned Events/Outreach/Anticipated Funding):
There are two components of participation in Lunch Buddies:

1. Spending time with Edmunds Elementary School students in the cafeteria during lunch. This will offer an opportunity to direct students’ food choices through leading by example, and provide a time for us to talk to the students about what they are eating. Additionally, we will observe food choice patterns and habits to support component number two, discussed below. The lunch period we would attend is from 12:00-1:00, which includes Kindergarten through Fifth grade students. This will involve SIG participants going to Edmunds and eating lunch with the students every other week.

2. Creating a cafeteria environment conducive to healthy eating habits for students. This will involve SIG participants planning ways to set up the cafeteria that allows students to make educated, healthier lunch decisions. For instance, putting up signs that are easier for young kids to understand so they know their options. Ideas will be based on observation of the cafeteria and emerging literature on the subject.

We have been in touch with the Farm to School and Edmunds Elementary School staff, both of whom are on board with this project, and are willing to assist us in planning and implementing our goals.

Membership Guidelines (what are the requirements to be considered a member of this Student Interest Group):

1. Be a UVM COM student
2. Agree to participate in a majority of lunch sessions with the students at Edmunds
3. Attend sessions for cafeteria planning and implementing cafeteria changes
4.
No group or organization can deny consideration for membership to any student because of sex, race, religion, creed, national origin, handicap, sexual orientation, gender identity, or marital status. The Office of Medical Student Education is not responsible for the recruitment of members or the development of group activities. The group is solely responsible for funding and expense issues.

Submitted By: Catherine Suppan, Andy Liu Date: 3/12/14

Please email form to Christina Litsakos (christina.litsakos@med.uvm.edu)