I. SIG Budget Approval (full budget application is below)
   a. Medical Students for Reproductive Justice – amount requested $275 (amount allotted for year $100)
      i. We voted and approved the $75 requested for the papayas. The $200 for the application was not approved.

II. SIG proposal
   a. Ophthalmology group
      i. Voted and approved application.
      ii. $500 was requested in the application, the group is allotted is given the usual $100 and we will see what the future spending is.

III. Foundations party!
   i. Halverson’s was booked for the event. Event will take place on January 31st
   ii. Only thing that needs to be done is purchase frames for awards (Meri was assigned to this task)

IV. Winter Dance
   i. Everything is set for the dance, taking place on December 6th at the Sheraton.
   ii. Ordered masks from Amazon ($27 for 50 masks). Masks will be sold for $1 at the dance.
   iii. We will send out another reminder on Friday about the dance.

V. Changing the privacy policy with the Medical Photos
   i. Bryce will contact Raj about this issue.

VI. Updates from Vanessa:
   a. Send me anything you would like Nina Shed to include in the COM newsletter as an update from SC (can be in bullet format)
      i. Meri and Dan will make bullet points and be on contact with Nina and Vanessa.
   b. Our bylaws passed with a 93% vote!
   c. Match day format survey results below (seen on next page) → I’m going to bring these to the Executive Board. 82 people have responded so far. This does not look like enough of a majority to seriously consider changing the format.

VII. Updates from Executive Board
   a. Administration
      i. We are accredited for 8 years
      ii. Larner classroom is underway. Opening May 1st
   b. SEG
      i. Had elections, elected 1st year representatives
   c. Wellness
      i. Had elections, elected 1st year representatives
      ii. Fresh Friday, secret Santa event
      iii. Will continue holding peer support group
   d. AAMC/OSR
      i. Just went to national meeting in Philadelphia
      ii. Other programs were impressed by UVM’s clinical exposure
      iii. Will elect new reps soon

VIII. Miscellaneous
   a. Idea for holiday caroling in hospitals
      i. Bryce will follow up with head of volunteering in Fletcher Allen
   b. Sexual Harassment
      i. Some students were concerned about sexual harassment policies and if we could get some form of training about this. (Bryce will follow up with Dr. Zehle and Dr. Rosen)
<table>
<thead>
<tr>
<th>Option</th>
<th>Response Percent</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>The format that has been used the past several years (Go up on stage to receive your match and read out loud, with option to not go up on stage if you prefer and receive your envelope at the end of the ceremony)</td>
<td>32.93%</td>
<td>27</td>
</tr>
<tr>
<td>Community letter opening (ie. everyone receives letters and opens them at once but does not read their matches aloud on stage at all)</td>
<td>20.73%</td>
<td>17</td>
</tr>
<tr>
<td>Community letter opening with option to go on stage after</td>
<td>42.68%</td>
<td>35</td>
</tr>
<tr>
<td>No preference (ie. I don’t care why are you wasting my time?)</td>
<td>3.66%</td>
<td>3</td>
</tr>
</tbody>
</table>

IX.

**Budget Request Form**

**Name of Interest Group:** Medical Students for Reproductive Justice

**Group Leaders:** Tara Higgins and Sierra Trejos

**Faculty Advisor:** Cate Nicholas

*Budgets cannot be funded without an advisor* **Group Contact** *(Please try to have a group member attend the Class Council meeting to answer questions about requested funding)*

- Name: Sierra Trejos
- Phone Number: 801-310-0549
- Given Box #: 444

**Amount requested** *(Note: Please read the “Purchasing & Reimbursement” rules prior)*

*Have you or do you plan to fundraise?* We plan to fundraise in the spring.

**Reason for Funding Request** *(Please be as specific as possible and include a description):* Purchase papayas to use as uterine models/reimbursement for conference registration

**Intended Use of Fund**
<table>
<thead>
<tr>
<th>Items Requested</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Papayas</td>
<td>$75</td>
</tr>
<tr>
<td>Conference Registration for Tara Higgins</td>
<td>$100</td>
</tr>
<tr>
<td>Conference Registration for Sierra Trejos</td>
<td>$100</td>
</tr>
</tbody>
</table>
NEW STUDENT INTEREST GROUP APPLICATION

Date of Application:
28 September, 2013

Name of Group:
Ophthalmology Student Interest Group

Officers, list all with their positions/responsibilities/class year:

Homer Chiang ’17 – President
Works closely with faculty mentor to set goals, create events, and develop instructional clinics. Leads general body meetings and leads student recruiting

Billy Tran ’17 – Vice President
Works with residents, physicians, and faculty to identify and develop opportunities for shadowing and research

John McLaren ’17 – Treasurer
Creates budgets based on funding from all sources, manages group’s durable goods and other assets, handles pricing and negotiations from outside vendors (if applicable)

Pierre Galea ’17 – Director of Communications
Communicates with College of Medicine for room scheduling, submission of applications, and other correspondence. Posts events to circulation, such as the Weekly Wire and the UVMCOM Facebook group

Primary Group Contact Information:
Homer Chiang
Homer.chiang@med.uvm.edu

Faculty Advisor, Department (contact info, email):
Brian Kim, MD. Chief, Division of Ophthalmology, Department of Surgery
brian.kim@vtmednet.org
kelly.wilson@vtmednet.org (administrator)
802-847-4520

Statement of Purpose (Description of Goals and Objectives of this SIG):
Ophthalmology is a fascinating and highly rewarding specialty, one that is constantly evolving as our understanding of ophthalmic disease improves and new treatment modalities continue to appear. But students have few opportunities during medical school to explore the field and determine if they want to pursue it as a career.

The goals of the Ophthalmology Student Interest Group are to introduce the field to medical students and provide important insights into ophthalmology as a specialty and as a career. We plan to achieve this by combining a small series of educational clinics that demonstrate the ophthalmic exam, journal clubs that explore the current state of research and treatment developments, and Q&A panels with ophthalmology residents and faculty at Fletcher Allen.
We also desire to facilitate shadowing opportunities with residents and physicians as this will allow students to witness ophthalmology in clinical practice. This information is aimed primarily at students in the first three years of medical school as they are actively forming ideas about their choice of specialty. This is especially significant for UVM students, since UVM does not offer an ophthalmology residency and interested students must prepare earlier in medical school. Committed 4th year students, as well as residents and faculty from other specialties, can also benefit on a scholarly level from skills clinics and journal club meetings.

**Statement of Operations (Description of Planned Events/Outreach/Anticipated Funding):**

1. **Events**

**Physical Exam**

Compared with other fields, an incredible number of ophthalmic diseases can be diagnosed by physical examination alone. This is particularly of interest to medical students as it demonstrates the diagnostic power of physical examination using only a limited number of instruments, and without the need for access to more sophisticated equipment from other departments.

Each year, the Ophthalmology Student Interest Group will host a small series of clinics that demonstrate the basic ophthalmic physical exam. The series will consist of two sessions: basic slit lamp exam and fundus exam.

- **Basic Workup and Slit Lamp Exam**
  
  Students will be introduced to the clinical determination of visual acuity. They will learn how to test for counting fingers, oculomotor control, and afferent pupillary defect. Students will then be introduced to the construction and functions of a slit lamp. Slit lamps will then be used to examine the superficial structures of the eye, including the cornea, conjunctiva, and eyelids. Students will be introduced to concepts such as corneal thickness, cell and flare, tear film, meibomian glands, and the use of fluorescein to detect epithelial defects.

- **Dilated Fundus Exam (Retina Exam)**
  
  Students will dilate each other’s eyes and use a combination of direct and indirect ophthalmoscopy to observe the posterior segment of the eye and the structures of the retina, including the optic nerve, macula, fovea, and blood vessels. Concepts will include cup-to-disc ratio, blind spot, and retina thickness.

**“Surgery”**

Surgery constitutes a large portion of everyday practice. Each year, the Ophthalmology Student Interest Group will host hands-on “surgery” events that introduce students to common procedures. For example, students will learn how to perform a penetrating keratoplasty (corneal transplant), one of the most commonly performed ophthalmic surgeries. During the event, students will trephine a corneas of equal size from cow eyes, receive a donor cornea from other students, then secure the new cornea in the corneal bed with interrupted sutures. Cow eyes will be salvaged from local butchers. They are larger than human eyes so students can easily locate and manipulate relevant structures.

**Journal Club**

In ophthalmology, clinical and benchtop research is tightly intertwined with clinical practice. Many patients who have ophthalmic diseases that were considered untreatable just 5 years ago now have multiple medical interventions available to them.

**Resident and Faculty Panels**

Ophthalmology residents and faculty from Fletcher Allen Health Care will be invited to answer questions from students about careers in ophthalmology. Important insights may include research opportunities, lifestyle outside of work, and how to best secure an ophthalmology residency.
2. Funding

All events are designed to minimize cost and need for purchasing. All capital equipment are already available either in the ophthalmology department or in students’ own toolkits. Consumables such as expired sutures are readily available from the department of surgery. Teaching aids and other tools, such as forceps, tweezers, corneal blades, and trephines used in surgery demonstrations will be purchased, but will remain with the interest group as durable goods.

As of Nov. 1st, sutures and trephines have been obtained free of charge as samples from medical supply companies. We are currently working with the Fletcher Allen ophthalmology department to determine the availability of surgical instruments and are not able to assemble an itemized list at this time.

We do, however, expect the annual operating cost of the group to be $500 USD.

Membership Guidelines (what are the requirements to be considered a member of this Student Interest Group):

All UVM COM medical students, residents, physicians, and faculty of Fletcher Allen Health Care and partners of FAHC are welcome to join.

No group or organization can deny consideration for membership to any student because of sex, race, religion, creed, national origin, handicap, sexual orientation, gender identity, or marital status. The Office of Medical Student Education is not responsible for the recruitment of members or the development of group activities. The group is solely responsible for funding and expense issues.

Submitted By: Homer Chiang Date: 11/8/13

Please email form to StudentCOMServices (StudentCOMServices@med.uvm.edu)