# ePAR Routing Determination Rules

## Grad College

If the employee class is that of a grad (in this list), the ePar is routed to the Grad College.

- 03G  3 Mth Graduate
- 04G  4 Mth Graduate
- 05G  5 Mth Graduate
- 09G  9 Mth Graduate
- 09T  09 Mth Pre Doc Trainee
- 09W  9 Mth Fellowship
- 10G  10 Mth Graduate
- 10T  10 Mth Pre Doc Trainee
- 10W  10 Mth Fellowship
- 11G  11 Mth Graduate
- 11T  11 Mth Pre Doc Trainee
- 11W  11 Mth Fellowship
- 12G  12 Mth Graduate
- 12P  12 Mth Post Doc Assoc
- 12T  12 Mth Pre Doc Trainee
- 12W  12 Mth Fellowship

## Faculty Services

If the employee class is that of a grad (in this list), the ePar is routed to Faculty Services within HRDMA.

- NPC  Non Paid Fac
- 10C  10MthPTFac
- 12C  12MthPTFac
- 04C  4 MthPTFac
- 11C  11MthPTFac
- 09C  9 MthPTFac
- 05C  5 MthPTFac

## President’s Office

If the employee is an Officer of Administration, the ePar will be routed to the President’s office for approval.

## Human Resources

In all other cases, the ePar is reviewed by HR.

HR Also reviews ePars after the Grad College and after the President’s office.

## Approver I and II:

Generally, the ePar is only approved by one person before it gets to HRDMA, but in a few cases, the ePar is approved by two levels before it gets to HRDMA.