



COMMUNITY

4-H & YOUTH

ENVIRONMENT

AGRICULTURE

FOOD



UNIVERSITY OF
VERMONT

EXTENSION

CULTIVATING HEALTHY COMMUNITIES

VT 4-H Youth Environmental Council



ADVISOR ROLES & RESPONSIBILITIES

Roles:

- Advise youth instead of directing.
- Provide guidance and questions to promote thought and action.
- Coordinate effective communication between all regional team members.
- Resolve communication problems.
- Encourage member leadership.
- Lead by example: meeting attendance*, completing and identifying tasks, active participation in e-mails, phone calls, and meetings, quick response to communication, and show an “I can” attitude.
- Mentor to all council members: advise members on questions, research assignments, concerns and conflicts.

Responsibilities:

- Fill out 4-H Volunteer Forms no later than August 1, 2009.
- Assist with setting up regional meetings, write and communicate meeting agendas.
- Keep meetings on task.
- Assist with the planning and implementation of state meetings.
- Attend all state meetings.*
- Organize transportation.
- Involve state coordinator in regional team problems and issues if needed.

Estimated Time Commitment (August 1 – January 31):

- Advisor Training: 4 hours
- (2) Regional Meetings: 1 hour each
- (3) State Meetings: 8 hours each
- Final Presentation: 3 hours
- Total: 33 hours

***Important Dates:**

- | | |
|--|---|
| - August 1 st | Member Applications Due |
| - August 2 nd – 15 th | Member Interviews |
| - August 16 th | Advisor Training |
| - August 16 th – 17 th | Members Selected & Letters of Acceptance Sent |
| - August 29 th | State Meeting |
| - September 13 th – October 2 nd | Regional Meetings |
| - October 3 rd | State Meeting |
| - October 4 th – November 6 th | Regional Meeting |
| - November 7 th | State Meeting |

The final presentation is TBA.

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Adapted from the Michigan 4-H Youth Conservation Council Program

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