CMB Seminar Evaluation Form

I am a: ☐ Faculty Evaluator ☐ Student Evaluator

Speaker: ___________________________________________ Date: ________________

1 =Poor  2 =Fair  3 =Good  4 =Very Good  5 =Superior

Please mark each area below with a score (1) through (5)

INTRODUCTION
_____ Gained attention
_____ Established credibility
_____ Provided background information
_____ Has a smooth transition

VISUAL AID USAGE
_____ Clear, legible, appropriate
_____ Handled effectively
_____ Clarified ideas

BODY
_____ Main points clear
_____ Well organized
_____ Narrowed topic adequately
_____ Showed adequate supporting data

DELIVERY
_____ Articulate, clear, concise
_____ Spoke loudly enough to be heard
_____ Language concrete, simple, correct
_____ Confident, pleasant
_____ Interested and enthusiastic
_____ Frequent eye contact
_____ Developed ideas clearly

CONCLUSION
_____ Summarized main points
_____ Conveyed significance of the work
_____ Stimulated audience response

OVERALL
_____ Properly timed
_____ Suitable to audience
_____ Well prepared

QUESTIONS AND ANSWERS
_____ Gave clear, concise answers
_____ Handled questions effectively

COMMENTS

What strengths did you find in this presentation?

What areas need improvement?

Additional comments.

Evaluator’s Name: __________________
(Please fill out your name. Your feedback will remain anonymous. This section will be removed before the student receives your evaluation—this is for CMB’s internal records only. Thank you!)

Please return to the CMB office, C141C Given, no later than one week after the seminar date.

Thank You.