**VTPBIS Supervisory Union/Supervisory District (SU/SD)**

**Coordinator Implementation Checklist**

**SU/SD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PBIS Schools: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SU/SD Coordinator Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **VTPBIS Supervisory Union/Supervisory District Coordinator Checklist** | **In Place = 2****Partially in Place = 1****Not in Place = 0** |
| **Please indicate the status of your efforts to coordinate the PBIS school efforts** **within your supervisory union or supervisory district.** | **Date:** | **Date:** | **Date:** |
| 1. Identified as the SU/District Coordinator for PBIS (endorsed by superintendent; flexibility to complete tasks on time; attended PBIS introductory training)
 | Status: |  |  |
| 1. Establish Supervisory Union/District Team that meets 2 times per year
 | Status: |  |  |
| 1. Coordinate the school’s completion of the SET (post-implementation only), the Tiered Fidelity Inventory (TFI), and the Self-Assessment Survey (SAS)
 | Status: |  |  |
| 1. Act as liaison between schools and VTPBiS State Implementation Team
 | Status: |  |  |
| 1. Attend School-based Leadership Team meetings 2-3 times per year
 | Status: |  |  |
| 1. Create dissemination strategy to establish visibility
 | Status: |  |  |
| 1. Ensure social/behavior is a top priority of the district/SU and integrated with other initiatives
 | Status: |  |  |
| 1. Secure resources/funding for school teams
 | Status: |  |  |
| 1. Create capacity for staff training through SU training calendar
 | Status: |  |  |
| 1. Ensure school has data-based information system to make PBIS decisions
 | Status: |  |  |
| 1. Review schools’ behavior data 3-4 times per year
 | Status: |  |  |
| 1. Participate in “Data Days” two times a year (as facilitator or participant)
 | Status: |  |  |

**What is your action plan for completion of activities?**