**VTPBIS Supervisory Union/Supervisory District (SU/SD)**

**Coordinator Implementation Checklist**

**SU/SD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PBIS Schools: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SU/SD Coordinator Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **VTPBIS Supervisory Union/Supervisory District Coordinator Checklist** | **In Place = 2**  **Partially in Place = 1**  **Not in Place = 0** | | |
| **Please indicate the status of your efforts to coordinate the PBIS school efforts**  **within your supervisory union or supervisory district.** | **Date:** | **Date:** | **Date:** |
| 1. Identified as the SU/District Coordinator for PBIS (endorsed by superintendent; flexibility to complete tasks on time; attended PBIS introductory training) | Status: |  |  |
| 1. Establish Supervisory Union/District Team that meets 2 times per year | Status: |  |  |
| 1. Coordinate the school’s completion of the SET (post-implementation only), the Tiered Fidelity Inventory (TFI), and the Self-Assessment Survey (SAS) | Status: |  |  |
| 1. Act as liaison between schools and VTPBiS State Implementation Team | Status: |  |  |
| 1. Attend School-based Leadership Team meetings 2-3 times per year | Status: |  |  |
| 1. Create dissemination strategy to establish visibility | Status: |  |  |
| 1. Ensure social/behavior is a top priority of the district/SU and integrated with other initiatives | Status: |  |  |
| 1. Secure resources/funding for school teams | Status: |  |  |
| 1. Create capacity for staff training through SU training calendar | Status: |  |  |
| 1. Ensure school has data-based information system to make PBIS decisions | Status: |  |  |
| 1. Review schools’ behavior data 3-4 times per year | Status: |  |  |
| 1. Participate in “Data Days” two times a year (as facilitator or participant) | Status: |  |  |

**What is your action plan for completion of activities?**