ISIS-SWIS Readiness Checklist
Individual Student Intervention System

School/Facility: _____   Certified ISIS-SWIS Facilitator: _____   Date: _____

ISIS-SWIS Requirements	Data Source	Status			Next Check
		Not in place	Partial	In Place	
1. Building administrator supports the implementation and use of Tier III interventions as well as ISIS-SWIS.	Administrator Interview				
2. Support team(s) exists with training and support for Tier III Interventions and reviews ISIS-SWIS data at both the student and school/facility-wide levels at least twice monthly.	Team Roster & Meeting Schedule				
3. Coordinator(s) within the school/facility are willing to use parameters of student file set up and data entry within ISIS-SWIS as they: a. Monitor the status of the system of support across individual interventions/ students b. Manage student support teams/plans with ISIS-SWIS data c. Set up and monitor ISIS-SWIS student files d. Serve as a liaison between team, students, staff, and families e. Collaborate with ISIS-SWIS Facilitator on ISIS-SWIS user/team member training	Administrator/ Coordinator Interview				
4. The school/facility has or will build a clearly documented individual support system within three months of ISIS-SWIS licensing. An Individual Support System includes procedures and materials for: a. Student identification and eligibility b. Training and ongoing communication with stakeholders (i.e., adults, students) c. Assessment d. Intervention planning e. Progress monitoring and decision making	Written Guidelines				
5. Data entry time and staffing are scheduled to ensure that ISIS-SWIS data will be current to within three days at all times. Data entry staff have access to all necessary information (e.g., student records, team records).	Data Entry & Report Generation Schedule				

6. A small number of people within the school/facility are identified to gain ISIS-SWIS Coordinator and/or school/facility-wide read-only access and are scheduled to attend a 3-4 hour Swift at ISIS-SWIS Training conducted by a certified ISIS-SWIS Facilitator.	Specific Date(s), Time(s), Location, Computers, Internet Access				

Items that are Not in Place or Partially in Place can be organized into an action plan.