

TRAINING

Open Lab Sessions

Finance

Visit us at a Finance Open Lab and get help on your specific questions about non-sponsored projects, journal entries, budgets, chart of accounts, and more...

DAY	DATE	TIME	LOCATION
Thursday	July 6	9:00 am - 4:00 pm	Waterman 113Q
Tuesday	July 11	9:00 am - 4:00 pm	Waterman 113Q
Thursday	July 20	9:00 am - 4:00 pm	Waterman 113Q
Tuesday	July 25	9:00 am - 4:00 pm	Waterman 113Q
Thursday	August 3	12:30 to 4:00 pm	Waterman 113Q
Tuesday	August 8		Waterman 113Q

Travel & Expense, Accounts Payable/Purchase Order

These open lab sessions will give you an opportunity to get answers for your specific questions about travel authorizations, travel and non-travel expense reimbursements, submitting requisitions and more...

DAY	DATE	TIME	LOCATION
Thursday	July 13	1:00 pm - 4:00 pm	Waterman 113Q
Tuesday	July 18	1:00 pm - 4:00 pm	Waterman 113Q
Thursday	July 27	9:00 am - 12:00 pm	Waterman 113Q
Tuesday	August 1	1:00 pm - 4:00 pm	Waterman 113Q
Thursday	August 10	9:00 am - 12:00 pm	Waterman 113Q