

**Attendance Policy from CALS 183 Syllabus:**

<http://www.uvm.edu/%7Ecals183/spring2015/CALS183spring2015Syllabus.html>

**Attendance Policy:** Unexcused absences from lecture or lab result in 1% reduction of your final course grade for each unexcused absence. Attendance will be taken each lecture and lab. This is not a class to cut and get notes from someone else. This is a class where you must come to lecture and lab a few minutes early every time and be ready to participate for the entire lecture or lab. Athletes are excused only for Varsity Games (and work is expected to be made up within one week). No students have earned an A in this course who have had more than two unexcused absences. If you can not make a class, you must notify your instructor before the class. Notification after the fact will result in a zero for that class and assignment. If you miss a speaking assignment without notifying your instructor before the class or if you miss a speaking assignment because you were not prepared, you will earn a zero for that assignment. Only extreme legitimate prior-notification absences (death in the family, serious illness, or accident) will be made up. Having a plane ticket home, a family gathering, or having signed up for a field trip for another class are not legitimate excuses. For an excuse to be legitimate you must contact your college's Deans office (for CALS Deans Office Rose Laba, 656-0289, rlabla@uvm.edu) and they will notify Dr. Leonard. This should be a very rare occurrence. The TAs and Dr. Leonard need to hear from the Deans Office for an excuse to be legitimate.

**Examples of unexcused absences:**

- Family Vacation
- Wedding
- Plane ticket for flight during class
- Field trip for another class
- Overslept

I have read the above and understand the attendance policy:

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Please sign above the line

Date

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Please print your name clearly